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**RECORD OF DECISION BY CABINET MEMBER**

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**Decision taken by:**

Lead Member for Finance, Performance and Strategic Assets

**Date of Decision:**

6 November 2023

**Date of publication of decision:**

06 November 2023

**Decision:**

Proposal to tender for consumer and financial advice from 1st April 2024

On the proposal to tender for consumer and financial advice from 1<sup>st</sup> April 2024, that officers proceed to go out to tender on this contract.

**Purpose of Decision:**

Our current contract for these services ends 31st March 2024 and we propose to go out to tender for a new contract, to ensure continuity of service.

**Reasons for Decision:**

We are seeking approval from our Lead Member to go out tender on this contract under their delegated decision powers. This is a free, independent and impartial consumer and financial advice service, accessible to all across Denbighshire designed to prevent and reduce issues faced by our residents in relation to areas such as the full range of benefits and entitlements, debt, budgeting, energy and fuel, housing, employment, consumer matters and family/relationship issues. Also included in the contract are four smaller compatible projects with a specific service need. By going out to formal tender for a new contract we will ensure that we have tested the market place and have a new contract in place for 1<sup>st</sup> April 2024 with a provider who is capable of ensuring a high quality delivery of these important services.

**Interests Declared:**

No interest to declare.

**Consultation:**

As the financial value of this proposed contract falls within the delegated decision process we have been engaging with our Lead Member.

At the request of the Lead Member a report on the proposal to tender was presented to Cabinet Briefing on 2<sup>nd</sup> October 2023 for information. Cabinet Briefing was satisfied with the report and confirmed that in line with the

Contract Procedure Rules the request for approval to go out to tender should be submitted to the Lead Member under the delegated decision process.

**Authority for delegation of the decision to the Cabinet Member:**

See Scheme of Delegation.